

~ Old Orchard Inn Conference Centre & Spa ~

## Reception Selections

### Sandwich Trays

**Finger Sandwiches** 12.95 / dozen

Egg Salad	Salmon Salad	Rolled Asparagus	Cucumber
Roast Beef	Smoked Ham	Chicken Salad	Curry Apple Chicken

**Formula:** One Dozen (12) finger sandwiches are composed of three (3) standard size sandwiches, which equals twelve (12) quarters.

### Vegetable, Fruit, Cheese and Meat Trays

Trays can be ordered based on *any number* of guests (sample below)

	<u>25ppl</u>	<u>50ppl</u>	<u>100ppl</u>
<b>Bouquet Of Fresh Vegetables</b> Accompanied With Dip 2.95 per person	73.75	147.50	295.00
<b>Fresh Fruit Tray</b> With Yogurt Dip 3.25 per person	81.25	162.50	325.00
<b>Assorted Cheese Tray</b> Accompanied by Grapes & Crackers 3.95 per person	98.75	197.50	395.00
<b>A Selection of Deli Meats</b> With Rolls & Garnish 6.95 per person	173.75	347.50	695.00

### Snacks and Munchies

<b>Cocktail Peanuts</b> 3.50 / bowl	<b>Pretzels</b> 3.00 / bowl	<b>Potato Chips</b> 3.00 / bowl	<b>Buttered Popcorn</b> 3.00 / bowl
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### Assorted Dessert Squares

17.95 / dozen

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## Reception Selections Continued...

Most Items Have A Minimum Order Of 2-3 Dozen Each

*Depending upon the function, we recommend calculating the following:*

<b>Pre ~ Dinner Receptions:</b>	<i>Eight (8) pieces per person</i>
<b>Cocktail Receptions:</b>	<i>Twelve (12) pieces per person</i>
<b>Meal Replacement:</b>	<i>Eighteen (18) pieces per person</i>

**Formula E.g.:** *Eight (8) pieces per person, multiplied by (x) the number of guests, divided by twelve (12) shall equal (=) the number of dozens that will be required.*

## Cold Hors D'oeuvres

Minimum of three (3) dozen per item

<b>Ice Shrimp</b>	23.95 / doz.
Large Shrimp Cooked In Sea Salted Water & Served With Tartar Or Cocktail Sauce	
<b>Hot Smoked Salmon</b>	18.95 / doz.
With Cracked Pepper & Maple Glaze Prepared At The Inn Served Chilled With A Caviar Crème Fraîche	
<b>Stuffed Deviled Eggs</b>	14.95 / doz.
Enhanced With An Array Of Garnish To Brighten Your Event	
<b>Sushi Rolls</b>	14.95 / doz.
Crisp Vegetables enrobed in Sushi Rice & Nori, flavoured with Wasabi & Soy	
<b>Fresh Oysters</b>	Market Price
Presented On Dulse With A Hot Sauce	
<b>Char-Broiled Chicken Breast</b>	15.95 / doz.
Served Sliced With A Mango Salsa	
<b>Valley Pâte</b>	14.95 / doz.
Presented On Melba Toast With Valley Fruit Chutney	
<b>Caribbean Pork Tenderloin</b>	14.95 / doz.
Marinated in Jamaican Spices Sliced & Served with a tropical fruit salsa	
<b>Chilled Garlic Shrimp</b>	23.95 / doz.
Presented With A Dill Mayo & Toasted Baguette	
<b>Atlantic Salmon</b>	17.95 / doz.
Poached In White Wine & Served On Toast With Caviar	

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**Reception Selections Continued...**

Most Items Have A Minimum Order Of 2-3 Dozen Each

**Hot Hors D'oeuvres** (Served)

Minimum of three (3) dozen per item

<b>Spring Rolls</b>	14.95 /Doz.
Crispy Vegetable Spring Rolls With A Duet Of Dipping Sauces	
<b>Quiche Tarts</b>	14.95 /Doz.
Seafood, Vegetarian Or Ham & Swiss Baked Until Golden	
<b>Meatballs</b>	14.95 /Doz.
Select From Sweet & Sour, Caribbean Or Honey Garlic Style	
<b>Brushetta</b>	14.95 /Doz.
Toasted Baguette With Marinated Tomatoes, Roasted Garlic, Basil & Onions Topped With Feta & Olive Oil	
<b>Chicken Wings</b>	14.95 /Doz.
Hot & Spicy, Peanut Thai Or Tandoori	
<b>Saté</b>	15.95 /Doz.
Select: Chicken, Beef Or Pork Served On A Skewer With Assorted Dips	
<b>Portobello Fries</b>	15.95 /Doz.
Strips Of Portobello Mushrooms Dredged In A Light Batter Served With A Rice Wine & Soya Sauce	
<b>Phyllo Pastry</b>	15.95 /Doz.
Filled With: Apple, Pork Tenderloin & Grainy Mustard <u>Or</u> Mushroom & Curry With Cream Cheese	
<b>Breaded Chicken Breast</b>	15.95 /Doz.
Cut In Strips And Served With A Sweet & Sour Dip	
<b>Breaded Shrimp &amp; Dip</b>	23.95 /Doz.
<b>Coconut Shrimp with a Thai Glaze</b>	23.95 /Doz.
<b>Lemon Seared Scallops</b>	23.95 /Doz.
<b>Breaded Scallops &amp; Dip</b>	23.95 /Doz.
<b>Bacon Wrapped Scallops</b>	23.95 /Doz.

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## Special Event Wine Selections

### House Wines

#### **House White** **1 Litre**

(1) Jost Vineyards Chablis	24.00
(1) Jackson Triggs Chardonnay	26.00
(2) Sutter – White Zinfandel	26.00

#### **House Red** **1 Litre**

(1) Jost Vineyards Cabernet Foch	24.00
(2) Jackson Triggs Cabernet Sauvignon	26.00

### Bottled Wines

#### **White** **750 ml**

(0) Grand Pre L'Acadie Blanc	25.00
(1) Nottage Hill Chardonnay	25.00
(0) Mezza Corona Pinot Grigio	31.00

#### **Red** **750 ml**

(0) Grand Pre Marechal Foch	27.00
(1) Nottage Hill Merlot	30.00
(2) Wolf Blass Cabernet Sauvignon	36.00

#### **Sparkling**

(2) Freixenet Carta Nevada	25.00
(1) Henkell Trocken	28.00
Sweetness Index: (0) Extra Dry      (1) Very Dry      (2) Dry      (3) Medium	

#### **Punch Bowls** – One litre serves 7/ 5 oz drinks

Fruit Punch by the Litre	8.00/lt	Spiked Punch by the Litre	30.00/lt
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Sparkling Apple Juice by the Bottle 10.00 (*One 750 ml serves 5 / 5 oz drinks*)

Lemonade or Ice Tea by the Litre 8.00/lt

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## Old Orchard Inn Catering Information

### Menu Selection

Our Executive Chef welcomes the opportunity to create a special menu for any occasion. Special menus may address the following: special dietary concerns, theme menus, seasonal and local products, gourmet selections, and budget limitations.

Municipal and Provincial Health regulations governing our food service license require that all food served for your function be supplied by our hotel kitchen and not from any external sources or suppliers. Note: Wedding Cakes are the only exception to this policy.

*We require your menu selections 14 days prior to the function date. All food prices are guaranteed for 90 days prior to your event.*

### Beverage Service

Our beverage service licenses do not permit the service of beverage items being supplied from external sources. This includes any donations. Designated Old Orchard Inn personnel are the only personnel authorized and licensed to sell and serve liquor for consumption on the premises.

*We require your beverage selections 14 days prior to the function date.*

### Guarantee Policy

We require a guaranteed number of guests attending an event 3 days prior to the event date. This is the minimum number of guests the *planner* agrees to pay for, based on quoted rates.

The Hotel reserves the right to relocate functions to an alternate room within the hotel should the "guaranteed" number fall below fifty (50%) of the original expected attendance.

### Service Charges

A Labour charge of \$75.00 is applied to all meal service for groups numbering *less than 25 persons*.

A Bartender charge of \$75.00 is applied to all Cash and Host Bar service when sales fall under \$300.

A \$75.00 charge is applied for glass and ice set-ups in each Hospitality Rooms and/or Suites.

A customary 15% service charge will be added to all food and beverage services.

### Payment Policy

A non-refundable deposit of \$250.00 is required to confirm and guarantee a booking.

Note: A non-refundable deposit of \$500.00 is required to confirm and guarantee a Wedding booking.

50% of the estimated total is due 30 days prior to the event date. For additional details please contact our Sales Dept.

Note, balance of any amount owing due to increases in number of guests or pre-approved adjustments which occur on the day of the event is due upon completion of the event unless prior arrangements have been made. Revised balance will be invoiced accordingly.

*All prices are subject to applicable 13% HST.*

For your convenience, Old Orchard Inn will accept the following methods for deposit or payment of account: company cheque (drawn on a Canadian Bank ONLY), Visa, Master Card, American Express, Debit Card or Money Order.

### Cancellation Policy

Notice of cancellation must be given in writing 14 working days prior to the date of the event. If notice received after 14 days, all prior payments are non-refundable.

Exception: Weddings – Cancellation must be received in writing six (6) months prior to the event in order for you to receive full refund of your deposit.

### Additional Information

When booking an evening event, please be aware that the departure time is 0100 hrs.

Old Orchard Inn will supply white linens for functions.

If confetti, rice, flower petals, etc. is thrown on the property of Old Orchard Inn, a minimum of \$200 will apply for cleaning.

A variety of audio-visual equipment is available to suit your needs. (see enclosed)

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