

~ Old Orchard Inn Conference Centre & Spa ~

Special Event Wine Selections

House Wines

House White **1 Litre**

(1) Jost Vineyards Chablis	24.00
(1) Jackson Triggs Chardonnay	26.00
(2) Sutter – White Zinfandel	26.00

House Red **1 Litre**

(1) Jost Vineyards Cabernet Foch	24.00
(2) Jackson Triggs Cabernet Sauvignon	26.00

Bottled Wines

White **750 ml**

(0) Grand Pre L'Acadie Blanc	25.00
(1) Nottage Hill Chardonnay	25.00
(0) Mezza Corona Pinot Grigio	31.00

Red **750 ml**

(0) Grand Pre Marechal Foch	27.00
(1) Nottage Hill Merlot	30.00
(2) Wolf Blass Cabernet Sauvignon	36.00

Sparkling

(2) Freixenet Carta Nevada	25.00
(1) Henkell Trocken	28.00
Sweetness Index: (0) Extra Dry (1) Very Dry (2) Dry (3) Medium	

Punch Bowls – One litre serves 7/ 5 oz drinks

Fruit Punch by the Litre	8.00/lt	Spiked Punch by the Litre	30.00/lt
--------------------------	---------	---------------------------	----------

Sparkling Apple Juice by the Bottle 10.00 (One 750 ml serves 5 / 5 oz drinks)

Lemonade or Ice Tea by the Litre 8.00/lt

~ All Prices Are Subject To Applicable Taxes & Gratuities ~

~ Prices Are Valid Until December 31, 2008 ~

~ Old Orchard Inn Conference Centre & Spa ~

Old Orchard Inn Catering Information

Menu Selection

Our Executive Chef welcomes the opportunity to create a special menu for any occasion. Special menus may address the following: special dietary concerns, theme menus, seasonal and local products, gourmet selections, and budget limitations.

Municipal and Provincial Health regulations governing our food service license require that all food served for your function be supplied by our hotel kitchen and not from any external sources or suppliers. Note: Wedding Cakes are the only exception to this policy.

We require your menu selections 14 days prior to the function date. All food prices are guaranteed for 90 days prior to your event.

Beverage Service

Our beverage service licenses do not permit the service of beverage items being supplied from external sources. This includes any donations. Designated Old Orchard Inn personnel are the only personnel authorized and licensed to sell and serve liquor for consumption on the premises.

We require your beverage selections 14 days prior to the function date.

Guarantee Policy

We require a guaranteed number of guests attending an event 3 days prior to the event date. This is the minimum number of guests the *planner* agrees to pay for, based on quoted rates.

The Hotel reserves the right to relocate functions to an alternate room within the hotel should the "guaranteed" number fall below fifty (50%) of the original expected attendance.

Service Charges

A Labour charge of \$75.00 is applied to all meal service for groups numbering *less than 25 persons*.

A Bartender charge of \$75.00 is applied to all Cash and Host Bar service when sales fall under \$300.

A \$75.00 charge is applied for glass and ice set-ups in each Hospitality Rooms and/or Suites.

A customary 15% service charge will be added to all food and beverage services.

Payment Policy

A non-refundable deposit of \$250.00 is required to confirm and guarantee a booking.

Note: A non-refundable deposit of \$500.00 is required to confirm and guarantee a Wedding booking.

50% of the estimated total is due 30 days prior to the event date. For additional details please contact our Sales Dept.

Note, balance of any amount owing due to increases in number of guests or pre-approved adjustments which occur on the day of the event is due upon completion of the event unless prior arrangements have been made. Revised balance will be invoiced accordingly.

All prices are subject to applicable 13% HST.

For your convenience, Old Orchard Inn will accept the following methods for deposit or payment of account: company cheque (drawn on a Canadian Bank ONLY), Visa, Master Card, American Express, Debit Card or Money Order.

Cancellation Policy

Notice of cancellation must be given in writing 14 working days prior to the date of the event. If notice received after 14 days, all prior payments are non-refundable.

Exception: Weddings – Cancellation must be received in writing six (6) months prior to the event in order for you to receive full refund of your deposit.

Additional Information

When booking an evening event, please be aware that the departure time is 0100 hrs.

Old Orchard Inn will supply white linens for functions.

If confetti, rice, flower petals, etc. is thrown on the property of Old Orchard Inn, a minimum of \$200 will apply for cleaning.

A variety of audio-visual equipment is available to suit your needs. (see enclosed)

~ All Prices Are Subject To Applicable Taxes & Gratuities ~

~ Prices Are Valid Until December 31, 2008 ~